



Mitchell Hawks

www.mitchellhawks.net - mitchhawks@hotmail.com - 0481 773 717

Professional Attributes

- Good communication and problem solving skills
- Worked as part of a team to plan and complete jobs on time.
- Work productively unsupervised
- Friendly & Approachable
- Strong work ethic & can cope well under pressure.
- Reliable & Responsible
- Excellent computer skills
- Intermediate programming skills

Experience

AUST. BUREAU OF STATISTICS August 2016 – September 2016

Field Officer

As a Census Field Officer, I visited households over a 2-month period and encouraged participation in the 2016 Census of Population and Housing

PM SPORTS CONSULTANTS & ACADEMY November 2015 – Present

Website Developer & Tech Support

In this job, I provide technical support to the owner as well as developing & maintaining their website and Facebook page.

RIDGY DIDGE FOODS February 2015 – Present

Website Developer & Tech Support

In this job, I provide technical support to the owner as well as developing & maintaining their websites.

BENARA FRESH MARKET January 2014 – March 2016

Shop Assistant

Duties: Packing fruit and vegetables, customer service and cleaning

Volunteer Work

CODERDOJO March 2016 – Present
Mentor

At CoderDojo, my role is to assist in providing free lessons and support to young children from age 7-17 to learn how to program

WEST COAST EAGLES MOPS August 2016 – Present

Web Developer

The WCE MOPs are a small charity of mothers of Eagles players who volunteer their time to work with orphanages in Cambodia. I am currently working with the MOPs to build their new website free of charge.

Awards

AWARD OF DISTINCTION November 2015
La Salle College

For outstanding academic achievement in Certificate II in Information Technology

Education

NORTH METROPOLITAN TAFE 2016
Certificate IV in Programming

LA SALLE COLLEGE/CENTRAL INSTITUTE OF TECHNOLOGY 2015
Certificate II in Information Technology

LA SALLE COLLEGE 2015
Year 12

ECLIPSE EDUCATION 2015
Provide Responsible Service of Alcohol

Referees

ANDREW MULCAHY Employer
Owner of Ridgy Didge Foods
 Phone: 0400 012 880

PAUL MCGRATH Employer
President of PM Sports Consultants & Academy
 Phone: 0427 559 964

LINDY REGER

Teacher

Information Technology Teacher – La Salle College

Phone: 0414 422 937

Mrs Lindy Reger
c/- La Salle College
5 La Salle Avenue
MIDDLE SWAN WA 6056

17 November 2015

TO WHOM IT MAY CONCERN

I have known Mitchell Hawks for two years and take this opportunity to recommend him to any prospective workplace employer or tertiary institution. During Mitchell's secondary schooling I have been his Year 11 Applied Information Technology teacher in 2014. I have also supervised his extra-curricular involvement in the Just Start It competition in 2014. As a result of this competition, Mitchell and his group submitted a business plan and proposal for funding to the City of Swan and have been successful in securing a \$5,000 grant to fund further development on the Tribal Cards Loyalty Program business venture. This is an ongoing project for 2015-2016.

Throughout the time I have known Mitchell Hawks, I have been very impressed with his positive work ethic and his ability to work both as an individual, and as a member of a team. He displays exemplary interpersonal skills. Mitchell has excellent self-management skills and demonstrates a high level of responsibility and accountability both in the classroom and when developing the Tribal Cards loyalty card management app.

Mitchell Hawks is one of the members responsible for the programming and web development aspects of the Tribal Cards project. He has demonstrated his ability to problem solve when working on this, and other projects. Mitchell possesses a high level of written and oral communication skills. He meets regularly with his team members, and representatives from the City of Swan, to work on the Tribal Card project and to report on his own, and his team members' progress.

I take this opportunity to wish Mitchell Hawks every success in his future endeavours. I would be happy to answer any further questions you may have about his application.

Yours faithfully



LINDY REGER
INFORMATION TECHNOLOGY TEACHER

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